

Form IV  
(See sub-rule (3) of rule 8 of NCTE Rules, 1997)

**QUESTIONNAIRE FOR INSPECTION**

**Inspection of Recognised Institutions**  
(Under Section 13 of the National Council for Teacher Education Act, 1993)

**Digitalized Format for Self Appraisal Report**  
**Year of Appraisal: 2010-2011**

*Profile of the Teacher Education Institution*

1. **Name of the institution** : Mohan Lal Memorial Institute of Education,  
Mudhal
2. **Address for communication:** Mohan Lal Memorial Institute of Education,  
Mydhal, Near Verka, Batala Road, Amritsar.
3. **Phone No. (with STD Code)** : 0183-654366
4. **Fax No.** : 0183-5095636
5. **E-mail** : [mlminstitutes@gmail.com](mailto:mlminstitutes@gmail.com)
6. **Date of establishment of the institution** : 30-06-2005
7. **Course(s) offered**

| 1                          | 2                      | 3                 | 4                | 5      |
|----------------------------|------------------------|-------------------|------------------|--------|
| Name of the course in full | Stage/level the course | Duration approved | Year of starting | Intake |
| Bachelors In Education     | Graduation             | One Year          | 2005-2006        | 200    |
| E.T.T                      | 10+2                   | Two years         | 18/08/2007       | 50     |

8. **Name of the University/Examining Body to which the institution is affiliated:**

Guru Nanak Dev University, Amritsar.

9. **Number and date of the order of the Regional Committee granting Recognition/Permission (course wise)** : FNRC/NCTE/F-3/PB-23/4520-4529  
: NRC/NCTE/F-7/PB-535/2008/45894  
: NRC/NCTE/F-7/PB-406/24855-61

### 10. Mode of selection of candidates

- |  |                                  |
|--|----------------------------------|
| a. Centralized test at the state level                   | <input type="text" value="No"/>  |
| b. Test conducted by the university                      | <input type="text" value="No"/>  |
| c. Test conducted by the institution                     | <input type="text" value="No"/>  |
| d. Test conducted by an independent agency               | <input type="text" value="No"/>  |
| e. Based on marks obtained in the qualifying examination | <input type="text" value="Yes"/> |
| f. By the management                                     | <input type="text" value="Yes"/> |

### 11. Criteria for admission

- |   |                                  |
|---|----------------------------------|
| a. As per NCTE norms  | <input type="text" value="Yes"/> |
| b. Norms superior to NCTE   | <input type="text" value="No"/>  |
| c. In relaxation of NCTE norms with respect to minimum percentage of marks  | <input type="text" value="No"/>  |
| d. In relaxation of NCTE norms with respect to qualifying course  | <input type="text" value="No"/>  |
| e. In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events | <input type="text" value="No"/>  |
| f. In relaxation of professional experience   | <input type="text" value="No"/>  |
| g. In relaxation of professional experience and performance in  | <input type="text" value="No"/>  |
| h. qualifying course  | <input type="text" value="No"/>  |

### 12. Academic calendar of the outgoing academic session

- |                            |   |
|----------------------------|---|
| a. Start of admission      | <input type="text" value="17/08/2010"/> |
| b. Closure of admission    | <input type="text" value="04/09/2010"/> |
| c. Start of teaching       | <input type="text" value="01/09/2010"/> |
| d. Last teaching day       | <input type="text" value="19/03/2011"/> |
| e. Number of teaching days | <input type="text" value="156"/>        |
| f. Number of working days  | <input type="text" value="208"/>        |
| g. Last working days       | <input type="text" value="08/06/2011"/> |

|  |            |
|--|------------|
| h. Number of days of vocation/ break during the academic session             | 014        |
| <b>13. Practice Teaching at School</b>                                       |            |
| a. Total number of practicing teaching days                                  | 40         |
| b. Minimum number of practice teaching lessons given by each student         | 25         |
| <b>14. Pre-practice teaching at the institution</b>                          |            |
| a. Number of pre-practice teaching days (simulated/micro-teaching/any other) | 08         |
| b. Minimum number of pre-practice teaching lessons given by each student     | 05         |
| c. Total number of demonstration lessons held                                | 06         |
| <b>15. Examinations</b>  |            |
| a. Number of sessional tests held for each paper                             | 02         |
| b. Number of assignments for each paper                                      | 02         |
| c. Date of commencement of annual examination                                | 05/04/2011 |
| d. Date of declaration of result   | 06/07/2011 |
| e. Date of submission of dissertation (Post-graduate course)                 | N.A        |
| <b>16. Scheme of examination</b>   |            |
| a. External examination only   | Yes        |
| b. Internal and external examinations  | No         |
| c. Internal examination only   | No         |
| <b>17. Student support and progression</b>                                   |            |
| (a) Number of students who appeared in the final examination                 | 195        |
| (b) Number of students who passed in the examination                         | 194        |
| (c) Number of students who failed in the examination                         | 001        |
| (d) Number of students who joined higher studies                             | 043        |
| (e) Number of students who took up teaching employment                       | 069        |
| (f) Number of students who secured employment through the institution        | 042        |

## 18. Teaching Resources

|  |     |
|--|-----|
| (a) Principal/Head of the Department is in position                    | Yes |
| (b) Number of teachers employed on full-time basis                     | 16  |
| (c) Number of teachers employed on part-time basis                     | 01  |
| (d) Number of Guest lecturers engaged                                  | 00  |
| (e) Number of teachers on regular scale of pay                         | 00  |
| (f) Number of teachers on consolidated remuneration                    | 17  |
| (g) Number of teachers with qualifications as per NCTE norms           | 14  |
| (h) Number of teachers yet to qualify NET/SLET                         | 02  |
| (i) Number of teachers yet to obtain post-graduate degree in education | 00  |
| (j) Number of teachers without school experience                       | 12  |

## 19. Professional Development of Teachers

|  |    |
|--|----|
| a. Number of teachers who attended in-service courses during the preceding year                              | 01 |
| b. Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil) | 00 |
| c. Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil) | 00 |
| d. Number of teachers enrolled in Ph.D. programme  | 01 |
| e. Number of teachers who participated in seminars/conferences/ workshops                                    | 14 |
| f. Number of papers published by the teachers  | 04 |
| g. Number of teachers who received professional recognition/ awards  | 00 |

## 20. Land and Building

|   |     |
|---|-----|
| a. Institution functions from its own building  | Yes |
| b. Institution functions from a rented building | No  |

- c. Institution building is under construction
- d. Institution building is shared for running another course(s)
- e. Title of the land is on free-hold ownership basis
- f. Title of the land is on long-lease as per law

**21. Educational Technology**

- a. Number of computers with supporting accessories
- b. Access to Internet
- c. Number of hands - on experience hours provided to each student per week
- d. Number of education related CD-ROMs available
- e. Number of education related video-cassettes available
- f. Number of education related audio-cassettes available
- g. Website of the institution
- h. Availability of LCD projector
- i. Availability of OHP
- j. Availability of TV
- k. Availability of VCR
- l. Availability of public-address system

**22. Library resources**

- a. Number of books in the library
- b. Number of books added to the library during the preceding year
- c. Total Number of educational journals/periodicals being subscribed
- d. Number of encyclopedia available in the library
- e. Number of books available in the reference section of the library
- f. Total seating capacity in the library

### 23. Sports and Physical Education Resources

Institution has

- |   |                                  |
|---|----------------------------------|
| a. Playground (football/hockey etc.)                  | <input type="text" value="Yes"/> |
| b. Playground of another institution on sharing basis | <input type="text" value="No"/>  |
| c. Gymnasium/Multipurpose hall                        | <input type="text" value="Yes"/> |
| d. Facilities for gymnasium                           | <input type="text" value="No"/>  |
| e. Facilities for athletics                           | <input type="text" value="Yes"/> |
| f. Facilities for Health Education                    | <input type="text" value="Yes"/> |
| g. Facilities for Anatomy Lab                         | <input type="text" value="Yes"/> |
| h. Facilities for Physiology Lab                      | <input type="text" value="Yes"/> |

### 24. Organisation and Management

Institution is

- |                          |                                  |
|--------------------------|----------------------------------|
| a. Government owned      | <input type="text" value="No"/>  |
| b. Aided                 | <input type="text" value="No"/>  |
| c. Unaided               | <input type="text" value="Yes"/> |
| d. University Department | <input type="text" value="No"/>  |

- |   |                                    |
|---|------------------------------------|
| 25. a. Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is | <input type="text" value="18000"/> |
| b. Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is           | <input type="text" value="8000"/>  |
| c. Minimum consolidated remuneration paid to teachers is  | <input type="text" value="8000"/>  |
| d. Per lecture honorarium paid to guest lecturers is  | <input type="text" value="500"/>   |
| 26. a. Salaries are paid in cash  | <input type="text" value="No"/>    |

b. Salaries are paid through account payee cheque Yes

27. a. Salaries are disbursed each month Yes

b. Teachers are paid salary for the vacation period Yes

**Expenditure and Receipts**

28. a. Salaries paid to teaching staff during the preceding financial year 03744040

b. Salaries paid to non-teaching staff during the preceding financial year 01437900

c. Amount spent on utilities during the preceding financial year 0230924

d. Amount spent on purchase of books and journals for the library during the preceding financial year 0130051

e. Amount spent on purchase of equipment during the preceding financial year 0107447

f. Amount spent on purchase of furniture during the preceding financial year 0567158

g. Amount spent on capital expenditure during the preceding financial year 1852213

h. Amount spent on contingencies during the preceding financial year 067332

29. a. Amount carried forward from the previous financial year 07083623

b. Receipts from fees (tuition and all other fees) during the preceding financial year 12242000

c. Receipts from donation during the preceding financial year N.A

d. Receipts from consultancies and extension programmes during the preceding financial year N.A

e. Amount of grants received from the governments during the preceding financial year N.A

f. Income from investments during the preceding financial year N.A

30. Excess of expenditure over income

No

Amount of excess expenditure over income.

31. The institutional accounts of the preceding financial year have been audited

Yes

**Endowment fund and Reserve Fund**

32. a. Amount of Endowment fund

16,98,288

b. Amount of Reserve fund

6,00,000

c. Endowment fund is maintained jointly with NCTE

Yes

**33. Resume of the institution**

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

**Enclosures:-**

***Copy of the annual report attached***

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/Secretary of the Society/Trust)